

ATTACHMENT 4a

## **Draft Strategic Plan: Reviewer's Guide**

The primary purpose of this Strategic Plan is to create a bridge between the ROD/Flow Study and annual programs of work, and **to forge a consensus among partners about program direction and focus – in particular, the way in which the ROD and broader statutory authorities intersect.** The attached draft reflects the suggestions presented by the TAMWG and TMC at their December 2003 meetings, individual comments I've received during the past three months, and incorporates program staff input. It also reflects my thoughts about organization, format, and content as they've evolved over the past several months. Specifically: 1) the plan will no longer include a lengthy discussion of resource conditions (just a background appendix); 2) the plan will not include a 3-5 year budget stream (we'll work on this during the FY 2005 budget meetings); 3) the plan will focus on goals, objectives, performance measures; and 4) it references key objectives from the Flow Study more explicitly.

It's obvious that there are a variety of opinions about content and format, not to mention the policy implications of how the mission statement, goals, and objectives are finally worded. All program partners and stakeholders – the TMC and TAMWG members and their technical representatives – will use the Strategic Plan in some fashion. It will influence budget proposals, restoration site designs, monitoring, and research studies. In addition, I expect the plan will be used within Interior agencies to explain and justify the Program – as such, it needs to be largely self-sufficient, i.e., understandable by those without access to all of the parent documents.

**Please consider the following key questions as you review this latest version of the draft Strategic Plan. I believe it will be a valuable tool to assist in the Program Review Workshop on May 12.**

1. How broadly or narrowly should the Strategic Plan (mission and goals) be focused?
2. How do we measure the program's success and progress? What are the relevant and quantifiable performance measures for each objective? How much detail is necessary and appropriate?
3. Does this plan provide enough guidance for the Scientific Framework? If not, what else is needed?
4. Does this plan provide enough guidance for project planning and design? If not, what else is needed?
5. Does this plan provide enough guidance for annual budget development? If not, what else is needed?

1. The first part of the report discusses the importance of maintaining accurate records of all transactions. It emphasizes that proper record-keeping is essential for the company's financial health and for providing reliable information to stakeholders. The report also highlights the need for transparency and accountability in all financial dealings.

2. The second part of the report details the various methods used to collect and analyze data. It describes the use of both primary and secondary data sources, as well as the statistical techniques employed to interpret the results. The report notes that the data collection process was rigorous and that the analysis was thorough, ensuring the reliability of the findings.

3. The third part of the report presents the findings of the study. It shows that there is a significant correlation between the variables being studied, and that the results are consistent with the hypotheses. The report also discusses the implications of these findings for the company's future operations and for the industry as a whole.

4. The final part of the report provides a conclusion and offers recommendations for further research. It suggests that future studies should focus on expanding the scope of the research and on exploring the underlying causes of the observed trends. The report concludes by expressing confidence in the results and in the value of the research.